

# Oklahoma Higher Education Employee Interlocal Group

a/k/a OKHEEI Group

## Minutes of Regular Meeting

State Regents  
655 Research Parkway  
Oklahoma City, Oklahoma

Video Conferencing Sites:

### East Central University

Science Hall, Room 309  
1100 E 14<sup>th</sup> St  
Ada, OK 74820  
(580) 559-5791

Attendees: Jessica Kilby, Ty Anderson

### Northern Oklahoma College

Vineyard Library, Room 106F  
1220 E Grand Ave  
Tonkawa, OK 74653  
(580) 628-6205

Attendees: Anita Simpson

### Northeastern State University

Room 109  
600 N Grand Ave  
Tahlequah, OK 74464  
(918) 444-2192

Attendees: Christy Landsaw

### Northwestern OK State University

Herod Hall, Regents Conference Room  
709 Oklahoma Blvd  
Alva, OK 73717  
(580) 327-8528

Attendees: Dr. David Pecha

### Western Oklahoma State College

Business Office, Room A36D  
2801 N Main  
Altus, OK 73521  
(580) 477-7896

Attendees: Tricia Latham

**Friday, December 8, 2017**

**10:00 a.m.**

## 1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:00 a.m., December 8, 2017, at State Regents, 655 Research Parkway, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State by December 15, 2016, and a copy of the Agenda posted by 10:00 a.m. on December 7, 2017, in compliance with the Open Meetings Act.

### a. Call meeting to order

Vice-Chair Patti Neuhold (UCO) called the meeting to order at 10:07 a.m.

### b. Attendance

**The Following OKHEEI Board of Trustees were present:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV

Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
Designee Kim Andrade, Redlands Community College  
Designee Debra Lyon, Regional University System Administrative Office  
Designee Krista Norton, Rose State College  
Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**The following Trustees were absent:**

Brenda Burgess, Southwestern Oklahoma State University

**The following guests were present:**

Whitney Popchoke, OKHEEI  
Justine Mankin, University of Central Oklahoma  
Ty Anderson, East Central University – via iTV  
Dawn Thurber, East Central University – via iTV  
Phyllis Chappelle, Northeastern State University – via iTV  
Debbie Maness, Southeastern Oklahoma State University – via iTV  
Dorothy Owens, Southeastern Oklahoma State University – via iTV  
April Nelson, Western Oklahoma State College – via iTV  
Rachel Kanady, NFP  
Jessica McCool, NFP  
Andrea Nguyen, NFP

**c. Approval of minutes of 11.02.17 OKHEEI Regular Board Meeting:**

Kim Andrade (RCC) made the motion, seconded by Anita Simpson (NOC), to approve the minutes of the November 2, 2017 Regular Board meeting

**Voting for the motion:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV  
Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
Designee Kim Andrade, Redlands Community College  
Designee Debra Lyon, Regional University System Administrative Office  
Designee Krista Norton, Rose State College  
Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**Voting against the motion:** None

**Abstaining:** None

## **2. Discussion and possible action of 2019 benefit plan goals and objectives. Rachel Kanady (NFP)**

Rachel Kanady (NFP) went over the 2019 Milestone Timeline handout. Recommend a benefit advisement committee. This committee wouldn't make decisions, would just steer NFP in the direction that OKHEEI wants to go.

NFP would like to begin marketing all lines of coverage (medical, dental, vision, ancillary) for 2019 benefits.

Dennis Westman (MSC) made a motion, seconded by Patti Neuhold (UCO), for NFP to begin marketing for all lines of coverage for the 2019 plan year.

### **Voting for the motion:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV  
Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
Designee Kim Andrade, Redlands Community College  
Designee Debra Lyon, Regional University System Administrative Office  
Designee Krista Norton, Rose State College  
Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**Voting against the motion:** None

**Abstaining:** None

Kim Andrade (RCC) made a motion, seconded by Debra Lyon (RUSO), for NFP to attend the Benefit Coordinator's quarterly meetings and to set up new monthly videoconferences between NFP and the Benefit Coordinators to act as the benefit advisement committee.

### **Voting for the motion:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV  
Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
Designee Kim Andrade, Redlands Community College  
Designee Debra Lyon, Regional University System Administrative Office  
Designee Krista Norton, Rose State College  
Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**Voting against the motion:** None

**Abstaining:** None

**3. Discussion and possible action on DRAFT Plan Document. Debra Lyon (RUSO), Whitney Popchoke (OKHEEI)**

OKHEEI Group received and reviewed the 2017 Wrap Plan Document prior to the meeting. There is one additional change recommended by Kim Andrade (RCC) to page 7. Add “at the end of said month” to the statement about when a dependent child ages out and is terminated from the plan.

Patti Neuhold (UCO) made a motion, seconded by Debra Lyon (RUSO), to accept the 2017 Wrap Plan Document with the one recommended change.

**Voting for the motion:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV  
Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
Designee Kim Andrade, Redlands Community College  
Designee Debra Lyon, Regional University System Administrative Office  
Designee Krista Norton, Rose State College  
Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**Voting against the motion:** None

**Abstaining:** None

**4. Benefit Coordinator’s Report**

None

**5. Chair’s Report**

Recommend cancelling the 1/4/18 meeting. All agree.

**6. OKHEEI Board Member’s Comments and Announcements**

None

**7. New Business**

a. None

**8. Adjournment**

Dennis Westman (SE) made a motion to adjourn, seconded by Patti Neuhold (UCO).

**Voting for the motion:**

Jessica Kilby, East Central University – via iTV  
Dennis Westman, Murray State College  
Christy Landsaw, Northeastern State University – via iTV  
Anita Simpson, Northern Oklahoma College – via iTV  
Dr. David Pecha, Northwestern Oklahoma State University – via iTV  
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Braden Brown, Seminole State College  
Dennis Westman, Southeastern Oklahoma State University  
Patti Neuhold, University of Central Oklahoma  
Tricia Latham, Western Oklahoma State College – via iTV

**Voting against the motion:** None

**Abstaining:** None

**Vice-Chair Patti Neuhold (UCO) adjourned the meeting at 10:40 a.m.**